

ACSMS 2011

The Esplanade Hotel Fremantle, Western Australia
19 - 22 October 2011

Information for Themed Poster Presenters

Congratulations on the selection of your paper for inclusion as a themed poster presentation at the conference listed above. You will also need to refer to the Information for Poster presenters as your poster presentation will also be included in the general poster session being held on Friday afternoon for judging.

THEMED POSTER DETAILS

The major objective of the themed poster session/s is to encourage dynamic interaction between researchers and practitioners.

Please consider the following information when designing your poster:

1. The title of your presentation should be mounted at the top of the poster, followed by the name of the author(s) and the institution where the work was completed (if applicable). If the title of the poster is lengthy you may use a shorter version of the original title.
2. Presentation of original research must follow the format of the title, purpose, methods, results and conclusions.
3. Each chart, table, diagram or photograph should be large, readily legible and self-explanatory. Captions or legends should be brief.
4. The poster must be readable from a distance of 1.5 m to 2m, so use the space to provide a layout that is clear and informative. A guide to text sizes for the viewing distance is:

Title:	2.5 cm – 4 cm
Authors and Institutions:	2 cm
Subheadings:	1 cm (36pt)
Body Text:	5 mm (24pt)

5. Indicate the sequence in which your mounted materials should be read or studied by the audience, by using numerals, letters or arrows. Whichever method is used it should be large, bold and consistent throughout your display.
6. The allocated poster board space is AO in size (Orientation: Portrait 0.84 metres wide x 1.18 metres high). The boards are made of a material to which velcro tape can adhere.
7. It is advised that you produce some A4 copies of your poster to distribute to interested delegates.

IMPORTANT - PRESENTATION INFORMATION

1. The set-up time for your themed poster session is 10 minutes prior to the start of the session. At this time you will be required to affix your poster onto its poster board. Presenters will need to bring velcro tape to affix their poster. You will be sent the poster board number of both your themed poster session and the general poster session one month prior to the conference.
2. Presenters will be required to stand in front of their poster and give a summary of their research to the group. Five (5) minutes will be assigned for the presentation and will be controlled by the session chair.
3. After the 5 minute presentation the following poster presenter will be required to ask a pertinent question to the presenter - this will be followed by 1-2 minutes of general questions. This sequence will continue to the last presenter. The first question to this presenter should come from the first presenter of the session.
4. Once all posters have been presented there will be a more general discussion around the theme lead by the session chair.
5. Your poster should also be hung and presented at the general poster session where they will be eligible for judging i.e. your poster will be presented twice – once in the general poster session and once in your allocated themed poster session

Hints on Making Your Presentation Successful

The following guidelines have been taken from "Open Letter to Conference Delegates" by Michael Whittle, M.D., Ph.D. The University of Tennessee, Chattanooga.

AVOIDING COMMON ERRORS WHEN PRESENTING RESEARCH AS POSTERS

- ❑ Don't put too much on the poster – it deters people from stopping to read it.
- ❑ Have a large clear title, name and authors, and/or institutions.
- ❑ Don't write a poster all in capitals (except the title) – it makes it hard to read. Use 1.5 or 2 line spacing and keep the sentences and paragraphs short.
- ❑ Have an abstract or summary, which says briefly what you did and what you found.
- ❑ Don't write it like a paper – use the same "visual" approach as for a talk, with charts rather than tables
- ❑ Don't assume everyone will read it from start to finish. Every part of your poster must be complete and self-explanatory.
- ❑ Please be ready to talk to people if they are interested.